

Belknap County Delegation Subcommittee Minutes
Deeds & Maintenance ~ 01/31/14 at 10:00 am

Members Present: Chair Tilton, Representatives Gulick and Greemore.

Absent: Rep. Holmes and Fink.

Also present: Debra Shackett, Glen Waring and Commissioner Philpot and Nedeau.

Rep. Tilton wanted to note for the record that he had originally scheduled this meeting to take place in the courthouse as he didn't feel it would be as effective in the meeting room at the county complex. Further, that he would not have voted for sub committees if they were not going to be held in each respective department.

Registry of Deeds Revenue: Real estate transfers were up. Committee asked why the difference in budgeted numbers the surcharge fees. Ms. Luther explained that after meeting with Admin, Finance, Commissioners and county auditors, the Commissioners voted to take \$25,000 out and put into a separate dedicated cash account as required by RSA. The special equipment account is not part of the General Fund. Ms. Luther reported that there is \$40,188 current balance in that account.

Registry of Deeds Expenditures: Committee asked about the reduction in part time wages. This was reduced based on the use of a per diem person in the office that fills in when needed. Also discussed was overtime budget and if it is needed. On rare occasions, it may be needed. Committee asked about contracted services and that going out to bid once the contract is up at the end of 2014. Committee asked about her request for \$400 and the Commissioners for Zero in line item 55500, printing. S/Gulick, S/Greemore to increase printing line account 55500 to \$300. Unanimous. **Motion carries.**

Maintenance Expenditures: Asked about personnel wages. No changes have been made. 2 FT and 2 PT in this budget. Line item 53420 (contracted services) was discussed. Commissioner Nedeau suggested not making any cuts to maintenance so we can move forward with projects that have been put off. Water and sewer was discussed and Chair Tilton wondered if he could get the number of flush fixtures at the jail. Next was 54310 property repair and maintenance. Facilities manager asked for \$30K and Commissioners reduced to \$20K. Facilities Manager would like that money added back to be able to fix all the locks at the jail. Committee agrees that this needs to be increased and will recommend as a priority. Rep. Gulick would also like to keep contracted services at 21,000. Committee would like to receive an estimate on repairing all the locks at the jail to help make the case to the full delegation to approve the funding.

Adjourn: Unanimous motion to adjourn at 12:04 pm.

Respectfully submitted,

Angela A. Bovill, Administrative Assistant